ADMISSION APPLICATION CHECKLIST
GRADES ONE THROUGH FIVE: 2020-21
DEADLINE: DECEMBER 16, 2019

Step 1: Submit Parent Application  Required
The application fee is $125 and fee waivers are available. There are three ways to apply:
1. Via Viewpoint’s online application, accessed from the red "Apply Online" link at our website.
2. Via the common instrument called the Standard Application Online (SAO) at our website.
3. Via a paper application. Downloadable forms are at our website.

Step 2: Schedule Family Meeting.  Required
The Office of Admission will contact you after receipt of your application to schedule your Family Meeting. We ask that both parents and the child visit with us in the Office of Admission for their Family Meeting.

Step 3: Testing (Grades 1-4)  Required
All applicants to Grades One through Four get to spend a little bit of time with us in a special testing session that helps us get a sense of their academic fit for our elementary program. The testing day is held annually on campus on a Saturday morning in February, after we've had the chance to meet with an applicant family for their family meeting.

Step 3: Testing (Grade 5)  Required
Applicants to Grades Five through Twelve sit for a standardized entrance examination. Viewpoint is proud to offer applicants the opportunity to decide whether they would like to submit scores from the Independent School Entrance Exam (ISEE) or from the Secondary School Admission Test (SSAT).

www.isetest.org, (Viewpoint’s school code is 050423).
www.ssat.org (Viewpoint’s school code is 7940).

We consider scores from either exam equally. Additionally, students may sit for these tests more than once if they like. They can also sit for both if they wish. The tests can be taken anywhere, but as a convenience, we offer both exams on our campus.

Step 4: Submit Transcripts and School Evaluation Forms.  Required
Parents should complete the top portion of the Administrator’s Evaluation, the Teacher’s Evaluation and the Consent for Release of Student Information form and give them to the child’s current school after December 1, 2019. The educators completing these forms should return them with academic records directly to Viewpoint School no later than January 17, 2020.

These forms can be scanned and emailed to admission@viewpoint.org or mailed to:
Viewpoint School
ATTN: Office of Admission
23620 Mulholland Highway
Calabasas, CA 91302

Step 5: Financial Aid Application  Deadline January 15, 2020
Parents applying for financial aid can find the SSS application and more information about our process on the Financial Aid webpage on our website.